



Master's Programmes

Application for Admission

Who should use this application form?

International students applying for MA/MSc, MPhil or Law programmes at Leiden University and Dutch students who do not hold a Dutch Bachelor diploma.

Deadline for application

Please refer to the website www.leiden.edu for the application deadlines. Applicants are advised to apply as early as possible. Although late applications will be considered admission to the programme, housing and visa procedures may be delayed.

Postal Address

Leiden University
International Office
Postbus 9500
2300 RA Leiden
The Netherlands

Courier Service Address

Leiden University
International Office
Pieterskerhof 6
2311 SR Leiden
The Netherlands

PLEASE PRINT (use block letters)

1

Personal Details

Family name/surname

First name/given names

Male Female

Date of birth

 (dd, mm, yyyy)

Place of birth

Country of birth

Marital status

Nationality

Disability (if applicable)

Declaration and Signature

Please make sure you have filled in the complete form and have included all necessary documents (see section 7, checklist) before signing.

I certify that the information on this form is correct. I understand and agree that all documents provided will remain the property of Leiden University.

Date

 (dd, mm, yyyy)

City

Country

Signature

2.1

What is your address for correspondence?

Since this address will be used for all correspondence with Leiden University, please keep us informed about any change of address.

Address		
Postal code		City
Country		
Telephone		
Mobile phone		
Fax		
E-mail		

2.2

Who can we contact in case of an emergency?

Please provide information on someone we can contact in case of an emergency, e.g. next of kin or a close friend.

Name		
Relation to you		
Address		
Postal code		City
Country		
Telephone		
Mobile phone		
Fax		
E-mail		

2.3

At the moment, do you officially reside outside the Netherlands?

If you already reside in the Netherlands you will need to send us a copy of your residence permit or proof of registration at your local Town Hall. See also section 7, checklist.

- No > **Please proceed with section 3 (Programme Details)**
- Yes; ————
- My official place of residence is the same as my address for correspondence
 - My official place of residence is different from my address for correspondence, namely:

Address		
Postal code		City
Country		

2.4

Will you need a visa (MVV) to stay in the Netherlands?

With the exception of citizens from one of the countries of the European Union or of Liechtenstein, Switzerland, Norway, Iceland, the U.S.A., Canada, Australia, New Zealand or Japan, you will need a visa (MVV) before you leave for the Netherlands. Once you are in the Netherlands you must apply for a residence permit within 8 days of your arrival. Please note that all non-Dutch nationals are required to obtain a legalised copy of their birth certificate upon admission to the programme. This document is required for registration at the Town Hall. Please check www.minbuza.nl

- No; ———— *Please note that if you are a citizen of the U.S., Australia, New Zealand, Japan or Canada, you are free to travel into the Netherlands, though, within 8 days of your arrival, you must apply for a residence permit. One of the legal requirements consists of having at your disposal approximately 900 euro per month. If you are from the European Union, Liechtenstein, Switzerland, Norway or Iceland, you are free to study and work in the Netherlands, though you are obliged to register at your local Town Hall in the Netherlands. Detailed information will be provided upon admission to the programme.*
- Yes; ———— I agree that the International Office of Leiden University will take care of my visa application

2.5

Do you already have future accommodation in the Netherlands?

If you need a visa, Leiden University will offer you accommodation. Please do not try to find accommodation yourself, unless the owner of the accommodation is willing to declare that you can be officially registered at the address (please refer to www.leiden.edu for details). Please note that in all other cases Leiden University cannot give you any guarantees in finding accommodation.

No; ————

- I will look for accommodation myself
not applicable if you need a visa
- I would like the International Office of Leiden University to assist me in finding accommodation

Yes; ———— The address is:

Address

Postal code City

Country

3

Programme Details

3.1

What programme are you applying for, and, if applicable, what specialisation?

Please refer to the course brochure or to www.leiden.edu for a list of the actual programmes and their starting dates. Please note that you have to motivate why you are applying for the programme. See section 7, checklist.

Programme

Specialisation/
Track

3.2

When would you like to start with the programme?

(mm, yyyy)

4

Qualifications

Please note that you may be asked to provide more specific qualifications if the programme you are applying for so requires. For detailed information on admission requirements please check www.leiden.edu

4.1

What pre-university education diploma do you have?

Please state the name of the diploma in the original language.

Country

Name diploma

Graduation date (dd, mm, yyyy)

4.2

What higher education degree(s) have you obtained?

If you have obtained more than one higher education degree, please mention here the latest one obtained and the other ones as part of your CV (see section 7, checklist).

Country

Institution

Field of study

Degree

Enrolment date (dd, mm, yyyy)

(Expected) graduation date (dd, mm, yyyy)

4.3

Do you have a good command of English?

If you have obtained a Dutch bachelor's and/or master's degree we presume your command of English to be sufficient. In all other cases (excepting native speakers) you must demonstrate your proficiency in English in order to be admitted to the master's programme, preferably by means of an IELTS test, with a score of at least 6.5. If you choose to send in a TOEFL test, your score should be at least 230/570. If you have taken a Cambridge test, you should at least have obtained the Cambridge Certificate of proficiency in English.

No

Yes;

- I am a native speaker of English
- I have obtained a Dutch bachelor's and/or Dutch master's degree (see question 4.2)
- I have taken an IELTS proficiency test
 - Date (dd, mm, yyyy)
 - Score obtained
- I have taken another proficiency test
 - Name of test
 - Date (dd, mm, yyyy)
 - Score obtained
- Other:
 -
 -
 -

4.4

Are you proficient in any other language?

No

Yes;

	Native	Fluent	Good	Reasonable
<input type="checkbox"/> Dutch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> German	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5 Survey

5.1

How did you initially learn about the programmes at Leiden University?

Internet

Advertisement

Graduates of Leiden University

Family/friends

Academics

Other

5.2

Have you attended any education fair(s)?

No

Yes; namely

Do you wish to pay the application fee by credit card or by bank transfer?

If you choose to pay the application fee by bank transfer, please transfer the amount as follows:

Account number:
55 28 28 785

Account holder:
Leiden University,
International Office,
Pieterskerkhof 6,
2311 SR Leiden,
The Netherlands.

Receiving Bank:
ABN Amro Bank,
Stationsweg 31-33,
Postbus 66,
2300 AB Leiden,
The Netherlands.

IBAN-code:
NL59 ABN A 055 28 28 785

Swiftcode:
ABN ANL 2A

Please mention your full name and study programme when transferring the application fee.

The application fee will be refunded after completing registration at Leiden University. Also, the application fee is not applicable to Leiden University students.

- I would like to pay by bank transfer;
I will transfer the amount of 100 euro, free of bank charges, to Leiden University.

Please attach proof of payment to the application form (see section 7, checklist)

- I would like to pay by credit card transfer;
I authorize Leiden University to charge the amount of 100 euro.

Card name — American Express *Please note that no other credit cards than the ones listed here are accepted.*
 MasterCard
 Visa

Name of card holder
Card number
Expiration date (mm, yy)
Security code

Please check that you have enclosed the following items

If a visa is required, please enclose copies of all pages of your passport.

- A copy of your valid passport (including the expiry date);
- Proof of registration at your local Town Hall (*uittreksel gemeentelijke basis-administratie*);
Only applicable if you are living in the Netherlands.
- A copy of both sides of your valid residence permit;
Only applicable if you are already living in the Netherlands
- A curriculum vitae;
- A letter of motivation;
- Two letters of recommendation, of which at least one should be academic;

The required copies of school certificates and/or degrees should be certified by the issuing school or university as genuine copies of the original; you can also have your copies certified at any notary public office and Town Hall. The transcripts should be officially translated by an accredited translator (or the issuing school/university) and should be attached to the original by the translator.

- Certified copies of all your higher education diplomas and transcripts in the original language and with an official translation (English, French, German or Dutch);
- Certificates and/or information regarding Dutch and/or English courses attended and examinations taken;
Not applicable if you are a native speaker.
- Proof of payment of the application fee;
Not applicable if you pay the application fee by credit card transfer or if you are a Leiden University student (see section 6).

Now please sign on the front page of this application form